## SAFE TRANSPORT ON SITE

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This roadmap is a practical tool to enhance safe transport on site.



Let the Compass program guide you to a safe and healthy workplace.

We ask you to create a safe work environment for yourself and others. If necessary, change your behavior. You may expect your colleagues to do the same. More information about the Compass program, all roadmaps, behavioral guidelines and other useful information on health and safety can be found at: **hscompass.com.** 







#### **ROADMAP TO**

# SAFE TRANSPORT ON SITE

### **Our Policy**

Safe Transport on Site is part of focus area 'Workplace Safety'.

Each location must have an internal traffic plan in place to ensure that all traffic on site and within the buildings runs smoothly and safely to avoid accidents, collisions and injuries.



### WHAT THIS MEANS FOR YOU

### The safe way is the right way

- >> In order for you to operate site vehicles a formal training must have been received.
- >> The on site traffic plan must be followed at all times to keep yourself and others safe.

### Don't walk past a hazard

- >> Management must be notified in case of unsafe situations on site at all times.
- >> Keep yourself and others safe by addressing unsafe behavior seen in colleagues, suppliers and customers. Speak up!

### Think first, behave safe

- >> Don't use a site vehicle without being properly trained.
- >> The guidelines of the internal traffic plan must know and abided to.
- >> Unsafe behavior, unsafe traffic situations and/ or improper vehicle use must be reported to your manager immediately.
- >> Always wear safety shoes and the proper work and/or visibility clothing in the warehouse and outdoor handling areas.
- >> High visibility clothing must be worn by you and visitors in the appropriate areas.

- >> Only walk on the marked walkways and respect the internal traffic plan.
- >> Never operate vehicles under the influence of alcohol/drugs or prescription-only medication. Inform your manager in case you are using this kind of medicines and align on feasible tasks.
- >> Safe behavior must be displayed in all daily activities.
- >> Unsafe behavior seen in colleagues, suppliers and customers must be addressed at all times.
- >> Involve your Manager and/or Safety Officer(s) in case advise or assistance is needed on site.



"When working on site it's important to make sure every visitor, supplier and colleague is safe. I am constantly aware of the fact that the traffic plan is being adhered to. It's all about behavior."

Please insert all additional legal/regulatory guidelines which are applicable to this topic within your local company



