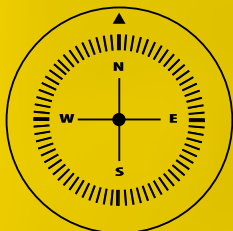


ROADMAP TO

WORKING SAFELY ON SITE



This roadmap is a practical tool
to enhance working safely on
site.



Let the Compass program
guide you to a safe and healthy
workplace.

We ask you to create a safe work
environment for yourself and others. If
necessary, change your behavior. You may
expect your colleagues to do the same.
More information about the Compass
program, all roadmaps, behavioral guidelines
and other useful information on health and
safety can be found at: hscompass.com.



**THINK FIRST
BEHAVE SAFE**

BME HEALTH & SAFETY COMPASS

Initiative of  **BME**





ROADMAP TO

WORKING SAFELY ON SITE

Our Policy

Working safely on site is part of focus area 'Workplace Safety'.

Each location must have a protocol and specific risk assessment which, covers fire and evacuation procedures, procedures regarding securing physical access, handling cash payments, alone/remote work and crime control.



WHAT THIS MEANS FOR YOU

The safe way is the right way

- >> All applicable guidelines to work safely on site must be known and understood.
- >> All procedures and guidelines when working with machines, transport means, racking and hazardous substances must be known and strictly followed.
- >> All procedures in case of a fire and/or explosion must be known and strictly followed.

Don't walk past a hazard

- >> Management must be notified at all times of unsafe situations on site.
- >> Keep yourself and others safe by addressing unsafe behavior seen in colleagues, suppliers and customers. Speak up!

Think smart, behave safe

- >> When you are working alone and/or remotely on site, you must inform your manager in advance. Remotely meaning out of reach of call and sight from others.
- >> Any small fire or fire hazard must be reported immediately to your manager.
- >> When you are working alone and/or remotely on site, you must have communication means available such as a mobile phone or walkie-talkie.
- >> Know where the emergency collection point on site is and when to use it.
- >> Suspicious behavior, actions or damaged equipment must be reported immediately to your manager.
- >> Safe behavior must be displayed in all daily activities.
- >> Unsafe behavior seen in colleagues, suppliers and customers must be addressed at all times. Speak up!
- >> Involve your Manager and/or Safety Officer(s) in case advise or assistance is needed on site.



"After a small fire at home, I volunteered at work to support in emergency situations. I never want to feel as helpless as I felt then. I want to be able to help and keep others safe."

Please insert all additional legal/regulatory guidelines which are applicable to this topic within your local company