



SAFETY HIGHLIGHTS BMN GROUP

On their first day at work, a new employee and their manager go through the most important hotspots that apply to the branch location

- 2-meter rule (distance between internal means of transport, eye contact with driver)
- Battery charging station (power, sparks, fire extinguishers)
- AED/First Aid Equipment (location)
- Crosscut saw (LOTOT, training/certificate, PPE)
- Waste containers (separation of materials)
- Working alone/working remotely (consult, inform colleagues)
- Car loading crane/ portable forklift (certificate, 2-yearly instruction)
- Bales (sorting by plastic and paper)
- Strapping device (wiring, PPE)
- Screenwork (sitting instructions, computer workstation instructions)
- First aid worker (who is it (alarm card), how to contact, refresher course)
- Platform ladder (lock during and lock after use)
- Outdoor area (there are customers, forklift trucks and pedestrians)
- Drive-in/Drive by (light/dark transition, customers, forklifts, pedestrians)
- Forklift/ reach truck/ sideloader/ 4-way truck (training/certificate, 2-yearly instruction)
- Aerial work platform (safe working at height, closing off aisle, training/certificate)
- Woodworking (training/certificate, PPE)
- Forklift woodclamp attachment (securing)
- Tilting mechanism (safe working at height)
- Loading and unloading areas (light/dark transition, customers, forklifts, pedestrians)
- Ladders (secure after use)
- Load securing (securing truck materials)
- Loading docks (blocking wheels of trucks, bridging loading floor and driving floor, communication with (external) driver)
- Walking routes/escape routes (follow walking paths, always keep clear, address others)
- Mobile phone (when operating a vehicle, no mobile phone may be used)



- › Mobile phone (as a pedestrian, ensure a safe place to use the phone and stand still)
- › Emergency exit/fire extinguishing equipment (always keep clear)
- › Cleanliness and tidiness (clean workplace)
- › ITM parking lot (only in the spaces, customers, pedestrians)
- › Parking lot employees (only in designated areas, reverse parking)
- › Personal protective equipment (prescribed PPE, safety shoes, safety vest, etc.)
- › Panel saw (LOTOT, training/certificate, PPE)
- › Pallettruck (manual/electric) (only transport materials, no people)
- › Silo (lifting, LOTOT, pay attention to rotating parts, PPE, keep customers at a distance)
- › Key copy machine (LOTOT, PPE)
- › Stacker (training/certificate)
- › Shelving units (locking pins, collision protection, floor anchoring, damage-free, 2-meter rule)
- › Tile clamp attachment (securing)
- › Sweeper/scrubbermachine (do not park in aisle, keep machine clean, 2-meter rule)
- › Safety knives (the right knife for the right job)
- › Paint mixing/shaking machine (LOTOT, PPE)
- › Assembly point in case of evacuation (instructions on what to do in case of an emergency)
- › Wrapping machine (keeping clean)